

FUNDRAISING COORDINATOR
PERSON SPECIFICATION

CRITERIA	ESSENTIAL	DESIRABLE
Character		
Passionate about sharing the gospel with people of all ages	✓	
A practising Christian whose lifestyle is in keeping with SU Scotland's ethos and statement of faith	✓	
A self-motivator with excellent self-management and ability to prioritise a high and varied workload to meet tight deadlines	✓	
Competence and Education		
Experience of working in a fundraising team		✓
Experience of developing positive relationships with internal and external stakeholders	✓	
Track record of writing successful trust/grant applications and producing funder reports and proposals		✓
Good research and analytical skills with the ability to contribute to the development of new prospects and funding pipelines	✓	
Degree level or equivalent		✓
Capable of multi-tasking with a proven track record of delivery on agreed objectives	✓	
Ability to work accurately and with good attention to detail	✓	
Evidence of strong personal commitment to continuous personal development	✓	
Outstanding levels of computer literacy	✓	
Excellent numeracy, literacy and communication skills	✓	
Experience in developing professional social media content		✓
Creative writing and design skills		✓
Chemistry		
A strong team player who is able and willing to provide support across the team	✓	
Strong interpersonal skills, able to connect well with donors – through both verbal and written communication	✓	
Other		
Own transport and a full current driving licence		✓
Able to demonstrate knowledge and understanding of Scripture Union Scotland	✓	