

JOB DESCRIPTION: COOK/CATERER

JOB TITLE:	Cook/Caterer
LINE MANAGER:	Catering Manager
LOCATION:	Lendrick Muir
HOURS OF WORK:	As and when required by mutual agreement
RESPONSIBLE FOR:	Working with the Lendrick Muir Team in the delivery of the catering function for Centre users, thereby playing a key role in the hospitality function of the Centre and furthering the ministry of SU Scotland. Representing SU's values and principles to both staff and guests.
PURPOSE:	To ensure the delivery of an efficient and safe catering function for guests, fulfilling the role of a Cook with catered groups.

TASKS AND RESPONSIBILITIES:

1. To participate fully in the life and ministry of the Centre. This will include, wherever possible:
 - Demonstrate commitment to the SU Scotland ethos
2. To assist with delivering busy catering preparation and service sessions.
3. To support the team with certain aspects of the catering function for catered groups, including:
 - Hands-on role in food preparation for guests
 - Delivery of food preparation
 - Clear-up after meals
 - Start-up and shutdown of kitchens
4. To assist with the preparation of kitchens for self-catering groups.
5. To comply with food safety legislation and internal policies, thereby ensuring high standards of cleanliness and equipment of all kitchens.
6. Be willing to assist in any other tasks in other departments as required and requested by your line manager.

IN COMMON WITH ALL SU SCOTLAND EMPLOYEES:

- Further the aims and objectives of Scripture Union Scotland.
- Undertake personal development through active participation in annual work reviews, supervision and identified training (internal, external or other) as required.
- Take part in other Scripture Union activities where appropriate.

- Demonstrate commitment to the SU Scotland ethos, vision, values and work practices, and the wider ministry of SU in Scotland and beyond.
- Play a part in promoting SU Scotland's work and help to encourage more prayer support, financial giving and volunteer involvement.

The above list is intended to give an indication of the range of duties for the role; other tasks/responsibilities, appropriate to the remit, will be expected as required. This role will require working evenings and occasional weekends.

Appointment will be subject to a satisfactory PVG Scheme Disclosure.

March 2024